

Buchanan District Library
Regular Board Meeting
January 20, 2022

Call to Order: President Molly Thornton called the meeting to order at 6:32 PM. Board members present were Molly Thornton, Janet Kuhn, Jeanne Arbanas, Deb Miner, Karen Quasny, and Nathanael Lyon. Karen McGuirt was absent. Director Meg Paulette represented the Library Staff.

Adoption of Agenda: Motion made by Janet Kuhn to accept agenda. Seconded by Nathanael Lyon. Motion carried.

Recognition of Visitors: Brian Wisneski from Hungerford Nichols. Brian reported that after delays in completing the audit due to a shortage in staff, the library is in good financial standing.

Community Concerns: None

Routine Business:

- **Correspondence:** None
- **Minutes and Calendar:** Motion made by Nathanael Lyon to accept the December minutes as written. Seconded by Karen Quasny. Motion carried.
- **Financial Reports and Approval of Expenditures:** Motion made by Jeanne Arbanas to accept reports as written. Seconded by Nathanael Lyon. Motion carried.

Committee Reports:

- **Public Relations & Fundraising:** No December meeting.
 - Annual fundraising report: Meg gave a report on the annual fundraising activities and made suggestions for the next fiscal year.
- **Library Policy:** Nothing new.
- **Personnel:**

Sadly, Sarah Gault's last day was January 7. She accepted a position with the Make-A-Wish Foundation in Knoxville, Tennessee. Discussion followed about how to cover Sarah's duties. Meg suggested that a part-time employee may be moved to full-time. No hiring will be done immediately to allow time to assess library personnel needs as accurately as possible.

Building: Estimated costs from Rob Swem for renovation of upper level were discussed. Meg informed the Board that the computers by the front entrance will be moved in February.
- **Budget and Finance:** A meeting was scheduled for February 10 at 5:00 PM.
- **Technology:** Meg received a quote from myLIBRO for a BDL app. This would create a library app to allow for better mobile access to library services. The Board felt it was reasonable for the services rendered.

Director's Report: See report.

Unfinished Business:

- Strategic planning: Board will look at the first draft provided by the Strategic Planning Ad Hoc Committee and then discuss it at the February board meeting.

New Business: None

Questions and Comments from Board Members: None made.

Adjournment: Meeting adjourned at 7:37 PM

Next meeting: February 17 at 6:30 PM